

**Lynn City Hall
Human Rights Commission Year 2012-2013
October 12,2012**

Attendance:

Hong Net

Vincent Phelan

Robert Woodward

Pamela Freeman

Laura McGaughey-Marquez

Robert Tucker

Jesse Warren Jr.

Mary Trahan

Tom Sheehan

Audrey Jimenez

Jake Keo

Jeanne McAuley

Absent:

Jeff Crosby

Agenda:

Introductions

All members confirmed they had an opportunity to review the ordinance, particularly, Section 5 (adoption of Rules and Regulations consistent with the ordinance and laws of the Commonwealth) and Section 10 (Forms for people to file complaints with the Human Rights Commission).

A brief discussion took place on how the members, specifically Hong Net and Vincent Phelan, would decipher from complaints that were filed through the Human Rights Commission.

It was recommended for all members to review other Human Rights Association websites, specifically Somerville Human Rights Commission webpage, as we will be conducting some cross-team work with them and utilizing sample forms to create our own.

Vincent Phelan announced that the members of the commission would have to select one member to be the Chairperson of the commission until January 2013, which then another vote will take place. Both

Vincent and Robert Woodward reported they have already taken an opportunity to review backgrounds on a couple of the members and would make suggestions for the members to vote on their selections.

Member Mary Trahan initiated a vote for Robert Tucker to be the chairperson and all members unanimously voted for Robert Tucker to be the Chairperson until January of 2013.

Commission member Tucker will be following with a meeting with Vincent Phelan and Robert Woodward in moving forward with the ordinance and agenda for next meeting.

Over the next 5 months this commission will have a system in place as to what forms to utilize, open meeting logs, publications, and eventually a website. It was discussed that it was very important to define a process for this commission as well as setting up a purposeful agenda and forums.

Commission member Laura McGaughey-Marquez was selected to document the notes of the meetings for the Human Rights Commission.

The next scheduled meeting date is for November 20, 2012 at 6pm. The expectation is that the members review Somerville and Cambridge Human Rights Commission websites.

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