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CITY OF LYNN
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2022 MAY 12 P 01:50

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BOARD OF COMMISSIONERS **AMENDED AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **May 17, 2022 at 5:00p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of April 12, 2022**
- V. Correspondences for Commissioners' Information and Files**

VI. NEW BUSINESS

1. Board to be updated on HCVP's Final Administrative Fees Reconciliation for the months of January through December 2021.
2. Board to be updated on overdue re-exams.
3. Board vote to award contract to Edgemere Consulting Corporation for Lynn Housing Authority & Neighborhood Development consulting services. The committee reviewed Edgemere Consulting's proposal and found it to be highly advantageous. There were no other responsive organizations who wished to submit proposals for LHAND's RFP.
4. Board vote to approve the following change order requests for the stove replacement project at McGee House:
 - o A change order proposal to remove and replace the closest blocking in 30 units as well as new electrical panel in the nurses unit. This project will cost \$7,474.84 and will add an additional five calendar days.
 - o A change order proposal to fix an issue with the new stoves tripping breakers. Price covers the purchase of six standard stove breakers, removal of GFI C/B, and following the manufactures recommended instructions. This will add an additional 8 calendar days.
5. Board vote for Approval of Certificate of Substantial Completion and Certificate of Final Completion for the kitchen and bath upgrades at Webster and Empire Street.
6. Board to be updated on Wall Plaza fire pumps.
7. Board to be updated on the inclusionary zoning and receivership component of the Housing Production Plan
8. Board vote to approve the following items:
 - o State Housing Year End Financial Statements
 - o Certification of the Year End Statements
 - o Certifications of the top 5 Employees
 - o Lead form
 - o 2023 Operating Budget
 - o Budget Certification of the State Housing Program
 - o HUD Form 52564 (Operating Budget)

VII. NEW BUSINESS **COMMITTEE REPORTS**

1. Personnel Sub-Committee

VIII. ANY OTHER BUSINESS

ADJOURNMENT