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Neighborhood Development (781) 477-2800
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Rental Assistance (781) 592-1966/TDD
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

2014 JAN 10 AM 11:57
Curwin Circle Management Office (781) 598-3883
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Investment Center (781) 595-5089
Application Intake & Screening (781) 581-6105

Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on January 14, 2014.**

Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **January 9, 2014**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **January 9, 2014**.

Charles Gaeta
Secretary Ex-Officio



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BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday January 14, 2014 at 5:30 p.m.**

I. Roll Call of Commissioners

II. LHAND Staff present and Guests noted

III. Submission of Documents in Compliance with Chapter 626

IV. Acceptance of Minutes of Meeting of December 10, 2013

V. Various Thank you letters

VI. Correspondences for Commissioners' Information and Files

1. Letter from Mass National Association of Housing & Redevelopment Officials re: 2013 Dividends
2. Letter from LHAND to the Department of Housing & Urban Development re: Renewal of Annual Maintenance Wage Determinations.

VII. NEW BUSINESS

1. Housing Choice Voucher Family Self Sufficiency (HCV-FSS) award from HUD
2. United Way Pilot Program to address the effect of homelessness on student mobility.
3. Working Cities Challenge Grant update.
4. Board vote to commit \$591,000 in HOME funds to the development project at Lower Washington Street known as " Gateway Residences" for the development of 62 affordable rental units.
5. Board vote to approve the submission of the PHA plan and the Capital Fund.
6. Board vote to renew auto insurance policy with Safety Insurance for \$17030.00 (previous year was \$18658.00). Policy include one (2) trailer, (4) maintenance equipment machines and (10) vehicles.
7. Board vote to renew auto insurance policy with Arbella Insurance for the two (2) 15-seat passenger vans. Total cost \$11027.00 (previous year was \$8524.00). The amount will be prorated if we choose to sell the older 2000 Ford Van.
8. Renew the Boiler Preventative Maintenance and Repair Service contract with Robert Irvine and Sons in the amount of \$17,000.00 (Federal \$12000 and State \$5000) for another year under the same terms and conditions. Contract effective January 9, 2014. Contract includes non-contract work hourly rates of \$108 for regular business hours and \$150 for non-business hours.
9. Accept the final completion documents as prepared by Nilsson and Siden Associates for the Trim Repair, Painting, Selected Door and Gutter Replacement Project at Meadow Court. Close out with final payment to Homer Contracting in the amount of \$14905.55. Final cost of project \$298051.00
10. Section 3 Compliance Review
11. Audit discussion.

VIII. COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT

LYNN, MASS
2014 JAN 10 P 12:38
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