



Administration Office (781) 477-2800  
 Administration Fax (781) 592-6296  
 Neighborhood Development (781) 477-2800  
 Neighborhood Development Fax (781) 593-4350  
 Rental Assistance (781) 592-1966/TDD  
 Rental Assistance Fax (781) 586-9478

10 Church Street  
 Lynn, Massachusetts 01902  
 Executive Director  
 Charles Gaeta

Curwin Circle Management Office (781) 598-3663  
 State Housing Management Office (781) 592-1966/TDD  
 Wall Plaza Management Office (781) 592-4038  
 Maintenance Office (781) 598-3434  
 Family Investment Center (781) 595-5089  
 Application Intake & Screening (781) 581-6105

**BOARD OF COMMISSIONERS  
 AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, August 12, 2014 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of July 8, 2014**
- V. Various Thank you letters**
- VI. Correspondences for Commissioners' Information and Files**

- 1. Lynn Historical Commission re: 2014 Significance Award for 15 Dearborn Ave.
- 2. Letter of support from LHAND to Mass Housing for the Lynn Hoarding Outreach Partnership Effort

**VII. NEW BUSINESS**

- 1. Section 8 Management Assessment Program Score
- 2. LHAND response to HUD SEMAP remote monitoring review
- 3. LHAND's partnership with Cambridge Housing Authority at St. Stephen's
- 4. Gordon College program update.
- 5. Lead bids for jobs over \$25,000.
- 6. P WTF Grant (Prevention & Wellness Trust Fund) update.
- 7. United Way/Financial Stability Center and programming at 20 Wheeler St.
- 8. Motion to accept 3 lead paint abatement price quotes for 3 separate properties:
 

30-32 Bayview Avenue	\$46,200
6 Morris Street	\$32,300
72 & 76 Broad Street	\$72,700

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We received only 1 quote for each of the 3 above addresses. They were put out to bid due to the dollar-amount of work to be done.

- 9. Motion to renew our Security Contract with SecurAmerica for 1 more year under the same terms (hourly rate of \$ 15.35). Last year of renewals
- 10. Award of Contract for Fee Accounting Services for a three year period. Base Price - Year 1 \$54000, Year2 \$55404, Year 3 \$55908. In addition each year there is an additional \$2100 for filing reports with HUD and DHCD. They have been charging \$50,400 since 2007 plus the additional fees.
- 11. Accept the substantial and final completion documents for the structural repairs at 30 Meadow Court and closeout project at a final cost to Baystate Building and Remodeling of \$24,700.00
- 12. Accept the substantial and final completion documents for the roof replacement at 92 Curwin Circle and closeout project at a final cost to Gibson Roofs, Inc. of \$151,500.00
- 13. Inform of emergency repairs to elevator at 18 Bond Street during the week of June 28, 2014. Elevator was out of service. Total cost to Embree Elevator is \$11836.00
- 14. Accept the substantial and final completion documents for the roof and siding replacement at State 705 Commercial and Warrant Street and closeout project at a final cost to Meadows Construction of \$179,000.00
- 15. Approve the low bidder and award contract for the crawl space pipe replacement phase II at Meadow Court. Contract will be with E. Amanti & Sons, Inc. in the amount of \$134,400.00
- 16. Accept the change order in the amount of \$4000 to Falite Bros. Inc. for the crawl space pipe replacement at Meadow Court. This is for additional work completed by the contractor
- 17. Approve the substantial completion documents, as prepared by Crowley Engineering, for the crawl space pipe replacement at Meadow Court performed by Falite Bros. Inc
- 18. National Senior Network contract renewal.

19. Accept change order in the amount of \$850.00 for additional work on the downspout replacement project with East Coast Construction Group.
20. Accept the substantial and final completion documents for the downspout replacement project at State 667-5 McGee House and closeout project at a final cost to East Coast Construction Group of \$25750.00

**VIII. COMMITTEE REPORTS**

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

**IX. PREVIOUSLY TABLED BUSINESS**

**X. ANY OTHER BUSINESS**

ADJOURNMENT

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