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Neighborhood Development (781) 477-2800  
Neighborhood Development Fax (781) 593-4350  
Rental Assistance (781) 592-1966/TDD  
Rental Assistance Fax (781) 586-9478

10 Church Street  
Lynn, Massachusetts 01902

Executive Director  
Charles Gaeta

Curwin Circle Management Office (781) 598-2528  
State Housing Management Office (781) 592-1966/TDD  
Wall Plaza Management Office (781) 592-4038  
Maintenance Office (781) 598-3434  
Family Investment Center (781) 595-5089  
Application Intake & Screening (781) 581-6105

## Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on September 10, 2013.**

Secretary Ex-Officio  
Charles Gaeta

## Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

## Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **September 6, 2013**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **September 6, 2013**.

Charles Gaeta  
Secretary Ex-Officio



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Rental Assistance Fax (781) 586-9478

10 Church Street  
Lynn, Massachusetts 01902  
**Executive Director**  
Charles Gaeta

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Family Investment Center (781) 595-5089  
Application Intake & Screening (781) 581-6105

LYNN, MASS

**BOARD OF COMMISSIONERS**  
**AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday September 10, 2013 at 5:30 p.m.**

- I. Roll Call of Commissioners**
  - II. LHAND Staff present and Guests noted**
  - III. Submission of Documents in Compliance with Chapter 626**
  - IV. Acceptance of Minutes of Meeting of August 13, 2013**
  - V. Various Thank you letters**
  
  - VI. Correspondences for Commissioners' Information and Files**
    - 1. Correspondence from Department of Housing and Community Development re: Facilities Management Specialist Inspection Training.
    - 2. Expiring Section 8 renewal at Rockemere Gardens.
    - 3. Potential Conflict of Interest Memo
  
  - VII. NEW BUSINESS**
    - 1. Continuum of Care Program renewal letter.
    - 2. Distressed Properties Identification and Rehabilitation Grant.
    - 3. Working Cities Grant update
    - 4. St. Jean Baptiste financial statement.
    - 5. Accept the Certificates of Substantial and Final Completion from PSI Construction for project #163072 Shepard Gardens (689-1) roof replacement. Final construction cost \$21400.00
    - 6. Accept the Certificates of Substantial and Final Completion from Alpha Contracting, for project #163065 Selective Exterior Trim Repairs and Painting Essex/Tilton (667-2). Final construction cost \$34832.00
    - 7. Board vote to extend the vacancy painting contract with American Painting Company for an additional year under the same terms and conditions as stated in original contract. Contract will extend to October 15, 2014.
  
  - VIII. COMMITTEE REPORTS**
    - 1. Monthly Treasurer's Report
    - 2. Personnel Sub-Committee
    - 3. Executive Director's Monthly Report of Activities
  - IX. PREVIOUSLY TABLED BUSINESS**
  
  - X. ANY OTHER BUSINESS**
- ADJOURNMENT