

Administration Office (781) 477-2800
Administration Fax (781) 592-6296
Neighborhood Development (781) 477-2800
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 592-1966/TDD
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Investment Center (781) 595-5089
Application Intake & Screening (781) 581-6105

BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday March 12, 2013 at 5:30 p.m.**

I. Roll Call of Commissioners

II. LHAND Staff present and Guests noted

III. Submission of Documents in Compliance with Chapter 626

IV. Acceptance of Minutes of Meeting of February 12, 2013

V. Various Thank you letters

VI. Correspondences for Commissioners' Information and Files

1. Renewal letter for 19-27 Union Street
2. Letter from HUD re: Potential Sequestration Cuts—Housing Choice Voucher Program

VII. NEW BUSINESS

1. Election of Officers for 2013
2. Sequester Update
3. Budget write offs for state and federal past due rent collections
4. Board vote per the recommendation of Paul Gaudet to discard obsolete assets that have no practical use within the LHAND's current network.
5. Department of Housing and Community Development renewal of the MRVP program.
6. Lynn Police Department's CLT office update
7. Approval to enter into a contract with Alpha Contracting Associates in the amount of \$28,540.00 for the exterior trim and painting at Essex/Tilton (667-2)
8. Approval to enter into a contract with Falite Bros, Inc., in the amount of \$356,000.00 for the crawlspace heating system pipe replacement project at Meadow Court
9. Accept Amendment #1 to the Capital Improvement Work Plan 5001 in the amount of \$685,699.00 with a contract extension of June 30, 2014 to June 30, 2015.
10. Approval to enter into a contract with Verizon in the amount of \$11,735.00 for the disconnection and relocation of existing FIOS service lines at 95 Tremont Street #309 & 504 and 18 Bond Street #408 & 706.
11. Approval to open a membership account with Power Options, the Massachusetts Nonprofit Energy Purchasers Consortium. Annual fee not to exceed \$1500.
12. Approval to extend the vacancy cleaning contract with Complete Cleaning another year under the same terms and conditions. Cost per apartment is \$320. New expiration date will be April 10, 2014.
13. Approval to extend the extermination contract with B & B Pest Control another year under the same terms and conditions. Annual cost \$73513.20. New expiration will be April 13, 2014

VIII. COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

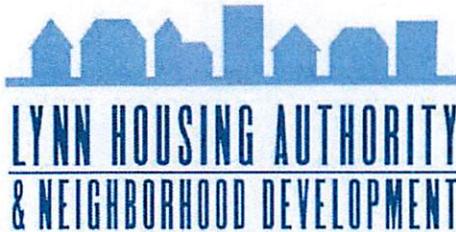
IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT

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CITY CLERK'S OFFICE

2013 MAR -8 A 9:01



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Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on March 12, 2013.**

Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **March 12, 2013**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **March 7, 2013.**

Charles Gaeta
Secretary Ex-Officio