



Administration Office (781) 477-2800
Administration Fax (781) 592-6296
Neighborhood Development (781) 477-2800
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 592-1966/TDD
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Investment Center (781) 595-5089
Application Intake & Screening (781) 581-6105

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LYNN, MASS

BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday December 10, 2013 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of November 12, 2013**
- V. Various Thank you letters**
- VI. Correspondences for Commissioners' Information and Files**

- 1. Letter from Department of Housing and Community Development re: Work Plan 1022

VII. NEW BUSINESS

- 1. Working Cities Challenge Grant
- 2. Lead Paint Quarterly Progress Report
- 3. Accept the substantial completion documents prepared by Allen and Major Associates for the Paving Site Work at 667-1,667-2,667-3A & B, 667-5 and 705-1B (Empire Street). Work performed by EJ Paving Company. \$6830 in retainage held until final completion documents presented and approved by Board.
- 4. Accept the substantial completion documents prepared by Nilsson and Siden Associates for the Trim Repairs, Painting, Selected Door and Gutter Replacement at Meadow Court 667-3A. Work performed by Homer Contracting. \$14902.55 in retainage held until final completion documents presented and approved by Board.
- 5. United Way update.

VIII. COMMITTEE REPORTS

- 1. Monthly Treasurer's Report
- 2. Personnel Sub-Committee
- 3. Executive Director's Monthly Report of Activities

IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT