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Director of Assessing

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February 1, 2012

Mary Audley, City Clerk
City Hall
Lynn MA 01901

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LYNN, MASS

Dear Mrs. Audley:

Please be advised that the following meeting of the Board of Assessors has been scheduled to be held in the Assessors' Office Room 202, Second Floor of City Hall.

<u>Date</u>	<u>Time</u>
Monday, February 6, 2012	10:00 A.M.

Agenda:

- A. Review and assignment to staff of newly filed abatement applications.
- B. Review of recommended abatements.
- C. New Business

Respectfully submitted,

Peter M. Caron
Director of Assessing