Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a REGULAR MEETING of the Lynn Housing Authority & Neighborhood Development to take place at 5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on May 14, 2019.

Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the Notice of Meeting, pursuant to Section 23B of Chapter 39 of General Laws, with the Certificate As To Service Of Notice Of A Regular Meeting attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting
(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on May 9, 2019, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a Notice of Meeting of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto May 9, 2019.

Charles Gaeta
Secretary Ex-Officio
BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on May 14, 2019 at 5:30p.m.

I. Roll Call of Commissioners
II. LHAND Staff present and Guests noted
III. Submission of Documents in Compliance with Chapter 626
IV. Acceptance of Minutes of Meeting of April 9, 2019
V. Correspondences for Commissioners’ Information and Files

VI. NEW BUSINESS

1. Board vote to accept the updated Federal Public Housing Flat Rents.
2. Board to vote to approve the certification and submission of SEMAP to HUD.
3. Board vote to approve the April 2019 Wall Plaza Write offs.
4. Board vote to accept and approve the following 2019 Fiscal items.
   A. 2020 Operating Budget
   B. Year End- State Financial Statements.
   C. Certification of the Year End Statements.
   D. Lead form.
   E. Certification of the 5 top Employees.
   F. Other financials reports.
   G. Authorization to close the following back accounts,
      a. S8 Homeownership Acct# 9271090 at Eastern Bank –Account not necessary.
      b. Cobbett Hill Acct# 534000097 at Eastern Bank –Account not necessary.
5. Board to be updated on the opening of the Online Common Housing Application for Massachusetts Public-Housing (CHAMP)
6. Board vote to award the HUD Programs Consultant RFP contract to Byron / Grant Consulting as chosen by the LHAND Evaluation Committee. This would be Year # 1 of the contract with 2 available extension years possible, at a maximum of $ 32,000 per year.
7. Board to be updated on terminated employee settlement agreement.

COMMITTEE REPORTS
1. Monthly Treasurer’s Report
2. Personnel Sub-Committee
3. Executive Director’s Monthly Report of Activities

VII. PREVIOUSLY TABLED BUSINESS

VIII. ANY OTHER BUSINESS

1. Board to be updated on DHCD Audit
2. Board to be updated on MRVP program, Section 8 program and progress on lease ups
3. Board to be updated on the progress with Nan McCay.
4. Board to be updated on the Rental Assistance Department changes, progress and staffing changes.

ADJOURNMENT