



Administration Office (781) 581-8600
Administration Fax (781) 592-6296
Neighborhood Development (781) 581-8600
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 581-8700
Rental Assistance Fax (781) 586-9478

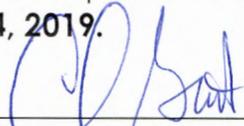
10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

RECEIVED
CITY CLERK'S OFFICE
2019 MAY 9 AM 11:41
Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 581-8700
Wall Plaza Management Office (781) 581-8606
Maintenance Office (781) 598-3434
Admissions Office (781) 581-8760
TTY (781) 477-2837

Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on May 14, 2019.**


Secretary Ex-Officio
Charles Gaeta

Attachment

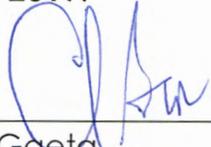
A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **May 9, 2019**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **May 9, 2019.**


Charles Gaeta
Secretary Ex-Officio



IVF
LETTER'S OFFICE
2019 MAY -9 A 11:41

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 Lynn, Massachusetts 01905
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BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **May 14, 2019 at 5:30p.m.**

- I. Roll Call of Commissioners
- II. LHAND Staff present and Guests noted
- III. Submission of Documents in Compliance with Chapter 626
- IV. Acceptance of Minutes of Meeting of April 9, 2019
- V. Correspondences for Commissioners' Information and Files

VI. NEW BUSINESS

- 1. Board vote to accept the updated Federal Public Housing Flat Rents.
- 2. Board to vote to approve the certification and submission of SEMAP to HUD.
- 3. Board vote to approve the April 2019 Wall Plaza Write offs.
- 4. Board vote to accept and approve the following 2019 Fiscal items.
 - A. 2020 Operating Budget
 - B. Year End- State Financial Statements.
 - C. Certification of the Year End Statements.
 - D. Lead form.
 - E. Certification of the 5 top Employees.
 - F. Other financials reports.
 - G. Authorization to close the following back accounts,
 - a. S8 Homeownership Acct# 9271090 at Eastern Bank –Account not necessary.
 - b. Cobbett Hill Acct# 534000097 at Eastern Bank –Account not necessary.
- 5. Board to be updated on the opening of the Online Common Housing Application for Massachusetts Public-Housing (CHAMP)
- 6. Board vote to award the HUD Programs Consultant RFP contract to Byron / Grant Consulting as chosen by the LHAND Evaluation Committee. This would be Year # 1 of the contract with 2 available extension years possible, at a maximum of \$ 32,000 per year.
- 7. Board to be updated on terminated employee settlement agreement.

COMMITTEE REPORTS

- 1. Monthly Treasurer's Report
- 2. Personnel Sub-Committee
- 3. Executive Director's Monthly Report of Activities

VII. PREVIOUSLY TABLED BUSINESS

VIII. ANY OTHER BUSINESS

- 1. Board to be updated on DHCD Audit
- 2. Board to be updated on MRVP program, Section 8 program and progress on lease ups
- 3. Board to be updated on the progress with Nan McCay.
- 4. Board to be updated on the Rental Assistance Department changes, progress and staffing changes.

ADJOURNMENT