



**LYNN HOUSING AUTHORITY
& NEIGHBORHOOD DEVELOPMENT**

Administration Office (781) 581-8600
 Administration Fax (781) 592-6296
 Neighborhood Development (781) 581-8600
 Neighborhood Development Fax (781) 593-4350
 Rental Assistance (781) 581-8700
 Rental Assistance Fax (781) 586-9478

10 Church Street
 Lynn, Massachusetts 01905

Executive Director
 Charles Gaeta

Curwin Circle Management Office (781) 598-3663
 State Housing Management Office (781) 581-8700
 Wall Plaza Management Office (781) 581-8606
 Maintenance Office (781) 598-3434
 Admissions Office (781) 581-8760
 TTY (781) 477-2837

BOARD OF COMMISSIONERS
AGENDA

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on June 11, 2019 at 5:30p.m.

- I. Roll Call of Commissioners
- II. LHAND Staff present and Guests noted
- III. Submission of Documents in Compliance with Chapter 626
- IV. Acceptance of Minutes of Meeting of May 14, 2019
- V. Correspondences for Commissioners' Information and Files

VI. NEW BUSINESS

1. Board to be updated and vote on the final Nan McKay contract for Remote HCV Case Management Services at a fee of \$140.00 per case.
2. Board vote to award the contract for the Wall Plaza Sprinkler Heads Replacement job to Excel Fire Protection, Inc in the amount of \$ 69,400. NV5 Architects reviewed the bid, checked references, and recommended awarding the contract.
3. Board vote for approval to enter into a contract with Allen & Major Architects for engineering and surveying services for the Church Street parking lot re-paving job, at a cost of \$12,950 (\$9550 engineering & \$ 3400 surveying)
4. Board vote for approval to enter into a contract with Allen & Major Architects for engineering and surveying services to re-pave the second half of the Curwin Circle roadway, at a cost of \$ 18,500 (\$8000 engineering & \$10,500 surveying)
5. Board vote for approval to enter into a contract with NV5 Architects for engineering & surveying services for the Wall Plaza Fire Pumps (2) Replacement Project at a cost of \$67,850 (\$50,900 design phase; \$16,950 Bidding & Construction Administration).
6. Board to be updated on the RAD conversion at the RUTH Building located at 2 Rogers Ave. Lynn, MA.
7. Board to be updated that Rosario Fresco will be replacing Joe Scanlon as an authorized signatory for LHAND.
8. Board to be updated and vote on the CDBG and HOME Budget.
9. Board to be updated on the progress and timeline of the Yardi software conversion.

COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

VII. PREVIOUSLY TABLED BUSINESS

VIII. ANY OTHER BUSINESS

1. Board to be updated on MRVP program, Section 8 program and progress on lease ups.
2. Board to be updated on the waiting list information for the State CHAMP Program.
3. Board to be updated on the Rental Assistance Department changes, progress and staffing changes.

ADJOURNMENT

2019 JUN 6 P 12:01
 LYNN, MASS
 CIVIL SERVICE OFFICE



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10 Church Street
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Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on June 11, 2019.**


Secretary Ex-Officio
Charles Gaeta

Attachment

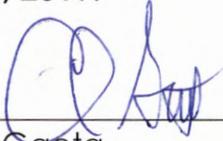
A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **June 6, 2019**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **June 6, 2019.**


Charles Gaeta
Secretary Ex-Officio