

**LYNN COUNCIL ON AGING
BOARD OF DIRECTORS MEETING
Annual Meeting**

March 27, 2019
11:30 a.m. Room 302
Lynn City Hall

03/27/2019

AGENDA

- **Welcome new Board of Directors with round table introductions**
- **MINUTES**
 - **Minutes from the February 28, 2019 Regular Meeting**
- **PROGRAM REPORT**
 - **Senior Center Program Report**
- **TREASURER'S REPORT**
 - **Financial Report**
- **COMMITTEE REPORTS**
 - **Friends Update – Joan B. Noble, President of the Friends of LCOA, liaison to the LCOA**
 - **By LAW COMMITTEE**
 - **BUDGET COMMITTEE**
 - **FINANCE COMMITTEE**
 - **STOP AND SHOP TRANSPORTATION COMMITTEE**
 - **NOMINATING COMMITTEE**
- **OLD BUSINESS**
 - **BOARD OF DIRECTORS ONLINE CONFIRMATION**
 - **An up to date agreement with GLSS?**
- **NEW BUSINESS**
 - **Distribution of Executive Office of Elder Affairs Guide for newly appointed Board of Directors**
 - **Distribution of LCOA by-laws**
 - **Distribution of LCOA Board of Directors contact information**
 - **Distribution of Meeting Dates 2019. Submit to City Clerk's Office for public posting.**

- Discuss the cost of securing copies of “Robert's Rules of Order Newly Revised Brief” or investigate if the City has copies for distribution or should the Directors secure their own.
 - Conflict of Interest Training – All Board of Directors must complete online certification by the next meeting. Chairperson to submit all certificates to the City Clerk’s Office by April 5th.
 - Commonwealth of Massachusetts FY2019 Formula Grant was signed by the Mayor and mailed to the Executive Office of Elder Affairs, twice. Stacey Minchello received notice this past week that the State has not received it. Stacey Minchello forwarded another contract to the City Solicitor's Office requesting the Mayor’s signature. Stacey Minchello offered to hand deliver to EOEА. There’s a blank copy in your packet for your review.
- NEXT MEETING
 - April 24, 2019 at 11:30