

LYNN COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING  
Annual Meeting  
February 28, 2019  
11:30 a.m.  
Lynn City Hall – Room 302

2019 FEB 25 P 12: 31

AGENDA

- Welcome new Board of Directors with round table introductions
- PROGRAM REPORT
  - \* Senior Center Program Report
- TREASURER'S REPORT
  - \* Financial Report
- COMMITTEE REPORT
  - \* Friends Update —Joan B. Noble, President of the Friends of LCOA, liaison to the LCOA
- OLD BUSINESS
  - \* Signature request for the FY19 Community Development Block Grant Meals on Wheels contract (Stacey Minchello has the 5 original copies).
  - \* An up to date agreement with GLSS.
  - \* Signature request for the FY19 Community Development Block Grant Senior Center contract (Stacey Minchello has the 5 original copies).
  - \* Status of up to date agreement with GLSS.
- NEW BUSINESS
  - \* Discussion on appointments to Nominating Committee, By-Law Committee and Newsletter Committee.
  - \* Distribution of Executive Office of Elder Affairs Guide for newly appointed Board of Directors.
  - \* Distribution of LCOA by-laws.
  - \* Distribution of LCOA Board of Directors contact information.

- \* Distribution of Meeting Dates 2019. Submit to City Clerk's Office for public posting.
- \* Discuss the cost of securing copies of "Robert's Rules of Order Newly Revised Brief" or investigate if the City has copies for distribution or should the Directors secure their own.
- \* Information regarding the FY2020 Community Development Block Grant LCOA will apply for the Senior Center request for funding. GLSS will apply for the Meals on Wheels request for funding.
- \* Vote to Authorize applying for the FY20 Community Block Grant.
- \* Vote to Appoint a designated authority for the FY20 Community Block Grant.
- \* The draft of the FY2020 Community Block Grant application has been forwarded to the Office of City Solicitor.
- \* Conflict of Interest Training — All Board of Directors must complete online certification by the next meeting.
- \* Commonwealth of Massachusetts FY2019 Formula Grant was signed by the Mayor and mailed to the Executive Office of Elder Affairs, twice. Stacey Minchello received notice this past week that the State has not received it. Stacey Minchello forwarded another contract to the City Solicitors Office requesting the Mayor's signature. Stacey Minchello offered to hand deliver to EOE. There's a blank copy in your packet for your review.

- ANNOUNCEMENTS:

William Deveney, Senior Center Painting Instructor has returned to work after recovering from a car accident. Thank you note received for the flowers sent.

- NEXT MEETING

March 27, 2019 11:30 am