

**LYNN HOUSING AUTHORITY
& NEIGHBORHOOD DEVELOPMENT**

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Neighborhood Development
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Rental Assistance
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(781) 592-6296
(781) 477-2800
(781) 593-4350
(781) 592-1966/TDD
(781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Development (781) 595-5089
Application Intake & Screening (781) 581-6105

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BOARD OF COMMISSIONERS
AGENDA

LYNN, MASS

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, February 10, 2015 at 5:30 p.m.**

- I. Roll Call of Commissioners**
- II. LHAND Staff present and Guests noted**
- III. Submission of Documents in Compliance with Chapter 626**
- IV. Acceptance of Minutes of Meeting of January 13, 2015**
- V. Various Thank you letters**
- VI. Correspondences for Commissioners' Information and Files**
 1. Confirmation letter that LHAND joined NDD United. NDD United is a coalition of leaders joining forces in an effort to save public services (known in Congress as nondefense discretionary (NDD) programs) from devastating budget cuts.
- VII. NEW BUSINESS**
 1. Board vote to accept the Emergency Solutions Grant (ESG) application which is due to the City of Lynn by 2/13/15. This request is for funds to be used for temporary Rental Assistance for the Homeless and At-Risk population – funds are used in the City of Lynn for those that meet the eligibility criteria. As in the past, we apply under the Lynn Housing Authority Development Group (LHADG) as the administering agency must be a non-profit. This year's request will be for \$89,900.
 2. Board vote to accept the Harpers Payroll Services proposal, in answer to our recent RFP, for payroll services for 1 year beginning January 1, 2015 in the amount of \$ 9, 018.80. We have two 1-year options with Harpers at our discretion for that same yearly price.
- VIII. COMMITTEE REPORTS**
 1. Monthly Treasurer's Report
 2. Personnel Sub-Committee
 - a. Letter from/to Michelle D'Amico regarding Tuition Reimbursement
 3. Executive Director's Monthly Report of Activities
- IX. PREVIOUSLY TABLED BUSINESS**
- X. ANY OTHER BUSINESS**

ADJOURNMENT