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CITY CLERK'S OFFICE

2013 FEB - 7 P. 12:15
Curwin Circle Management Office (781) 598-3663
State Housing Management Office (781) 592-1966/TDD
Wall Plaza Management Office (781) 592-4038
Maintenance Office (781) 598-3434
Family Investment Center (781) 595-5089
Application Intake & Screening (781) 581-6105

Administration Office (781) 477-2800
Administration Fax (781) 592-6296
Neighborhood Development (781) 477-2800
Neighborhood Development Fax (781) 593-4350
Rental Assistance (781) 592-1966/TDD
Rental Assistance Fax (781) 586-9478

10 Church Street
Lynn, Massachusetts 01902

Executive Director
Charles Gaeta

Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on February 12, 2013.**

Secretary Ex-Officio
Charles Gaeta

Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

Certificate As To Service Of Notice Of Meeting

(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **February 12, 2013**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **February 8, 2013.**

Charles Gaeta
Secretary Ex-Officio




**LYNN HOUSING AUTHORITY
& NEIGHBORHOOD DEVELOPMENT**

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2013 FEB 7 12:45

BOARD OF COMMISSIONERS
AGENDA

LYNN, MASS

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday February 12, 2013 at 5:30 p.m.**

I. Roll Call of Commissioners

II. LHAND Staff present and Guests noted

III. Submission of Documents in Compliance with Chapter 626

IV. Acceptance of Minutes of Meeting of January 8, 2012

V. Various Thank you letters

VI. Correspondences for Commissioners' Information and Files

1. PHAS Submission report

VII. NEW BUSINESS

1. Board vote, to allow the LHAND to apply to the Office of Economic & Community Development for \$20,000 in CDBG funds to be used to pay a portion of youth worker's salaries. (No Attachment).
2. Approval to add 40 days to the already approved 70 day time extension change order for the State housing toilet replacement project. Total time extension will be 110 days. Completion date December 28, 2012.
3. Accept the substantial and final completion of the State toilet replacement project. Work completed by Roger Trembley Contractors in the amount of \$68680.00.
4. Accept the substantial and final completion of the backflow installation project at both 37 Green Street and 170 South Common Street. Work completed by Red Hawk Fire and Security \$19995.00
5. Award contract to Caffrey Roof Restoration and Repair Company in the amount of \$9895.00 for roof sealant work at 116 Empire Street.
- 6.

VIII. COMMITTEE REPORTS

1. Monthly Treasurer's Report
2. Personnel Sub-Committee
3. Executive Director's Monthly Report of Activities

IX. PREVIOUSLY TABLED BUSINESS

X. ANY OTHER BUSINESS

ADJOURNMENT

