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CITY CLERK'S OFFICE

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Administration Office	(781) 477-2800
Administration Fax	(781) 592-6296
Neighborhood Development	(781) 477-2800
Neighborhood Development Fax	(781) 593-4350
Rental Assistance	(781) 592-1966/TDD
Rental Assistance Fax	(781) 586-9478

10 Church Street  
Lynn, Massachusetts 01902

**Executive Director**  
Charles Gaeta

Curwin Circle Management Office	(781) 598-3663
State Housing Management Office	(781) 592-1966/TDD
Wall Plaza Management Office	(781) 592-4038
Maintenance Office	(781) 598-3434
Family Investment Center	(781) 595-5089
Application Intake & Screening	(781) 581-6105

## Notice of Meeting

Notice is hereby given in accordance with Section 23B of Chapter 39 of the Massachusetts General Laws that a **REGULAR MEETING** of the Lynn Housing Authority & Neighborhood Development to take place at **5:30 p.m. at 10 Church Street, Lynn, Massachusetts 01902 on February 14, 2012.**

Secretary Ex-Officio  
Charles Gaeta

## Attachment

A copy of the **Notice of Meeting**, pursuant to Section 23B of Chapter 39 of General Laws, with the **Certificate As To Service Of Notice Of A Regular Meeting** attached hereto, was read and ordered spread upon the minutes of this meeting filed for record.

## Certificate As To Service Of Notice Of Meeting

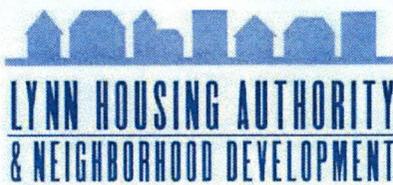
(Section 23B, Chapter 39, MA General Laws)

I, Charles Gaeta, the duly appointed, qualified and acting Secretary of the Lynn Housing Authority & Neighborhood Development, do hereby certify that on **February 9, 2012**, I filed, in the manner provided by Section 23B, Chapter 39, MA General Laws, with the Clerk of the City of Lynn, a **Notice of Meeting** of which the foregoing is a true and correct copy.

In Testimony Whereof, I have hereunto **February 9, 2012.**

Charles Gaeta  
Secretary Ex-Officio

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CITY CLERK'S OFFICE  
2012 FEB -9 P 12:34



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**BOARD OF COMMISSIONERS**  
**AGENDA**

Regular meeting of the Lynn Housing Authority & Neighborhood Development Board of Commissioners to be held at 10 Church Street, Lynn, MA on **Tuesday, February 14, 2012 at 5:30 p.m.**

**I. Roll Call of Commissioners**

**II. LHAND Staff present and Guests noted**

**III. Submission of Documents in Compliance with Chapter 626**

**IV. Acceptance of Minutes of Meeting January 17, 2012**

**V. Various Thank you letters**

**VI. Correspondences for Commissioners' Information and Files**

1. Correspondence from HUD re: LHAND awarded \$1.9 million for McKinney-Vento homeless assistance
2. Correspondence from HUD re: release of Capital Funds
3. Correspondence from LHAND re: Tennessee Pipeline Surcharge

**VII. NEW BUSINESS**

1. Board vote, per the recommendation of Lisa Tobin to open the Curwin 2 Bedroom Wait List. This will be for both the regular and wheelchair units.
2. Board vote, to allow the LHAND to apply to the Office of Economic & Community Development for \$20,000 in CDBG funds to be used to pay a portion of youth workers salaries. (No Attachment).
3. Board vote to approve a lease to TMobile for antennas and related equipment on the smokestack and the base area at 92 Curwin Circle. Term of lease is 10 years with an automatic 5 year LHA extension. Monthly rent is \$2745.60 with a annual increase of 3% plus a signing bonus of \$8237.00 if contract is executed by May 4, 2012. Contract would be effective December 11, 2012.
4. Board vote to buy a new 15 seat passenger van for transporting tenants and the after school program.
5. Update on Massachusetts Housing Partnership's Pre-Purchase Counseling for Multi-Family Homebuyers by Erin Ford.
6. Update on negotiations to administer operations at Affordable Housing Associates of Lynn.
7. Board vote, per the recommendation of Joe Scanlon to open a new bank account for FSS participants on the DHCD voucher program.

**VIII. COMMITTEE REPORTS**

1. Monthly Treasurer's Report
2. Personnel Sub-Committee Report
3. Facilities and Construction Sub-Committee Report

**IX. PREVIOUSLY TABLED BUSINESS**

**X. ANY OTHER BUSINESS**

ADJOURNMENT