



DEPARTMENT OF PUBLIC WORKS

(781) 268-8000 FAX (781) 477-7074

PINE GROVE CEMETERY COMMISSION

Chairman: Dave Travers

AGENDA

**Tuesday, January 10, 2012
3:30 p.m.**

RECEIVED
CITY CLERK'S OFFICE
2012 JAN -3 A 11:01
LYNN, MASS

1. Approve Minutes of Meeting held on December 6, 2011
2. Approve bills for payment through December 25, 2011

NEW BUSINESS

1. Boston Private Bank – Statement of Accounts November 1, 2011 to November 31, 2011.
Portfolio ending market value as of November 30, 2011: \$5,950,011.38
2. Enclosed: Cemetery Perpetual Care Trust worksheet.
November ending balances:
Boston Private Bank \$5,950,011.00
Eastern Bank \$17,616.00
3. Clarification requested on appropriately applying the resident/non-resident rates per the new price schedule when lots have been pre-purchased.

UNFINISHED BUSINESS

1. Update on roof and siding repairs to central garage. Total billed by Massey is \$7,631.00, scheduled to be paid January 25, 2012.
2. Update on Fall Clean-up.
3. Update on double depth crypts installations.
4. Update on brochure. Enclosed: proposed page for distribution as needed.